

# Westercon 59 / Conzilla Art Show Rules

Welcome to the Conzilla Art Show. We'd like you to invite you to put your artwork in our show. We are a seated convention in San Diego, sponsored by San Diego Science Fiction Conventions, Inc. The convention will take place July 1<sup>st</sup> through 4<sup>th</sup> of 2006, in the San Diego Marriott Mission Valley (right off of I-8). You do not need to be a member of the convention to have artwork in the show, but you do need a one if you are planning to attend and do anything more than just hang & take down your artwork. Our show is being run by an experienced crew with more than a few art shows under their belt, and full accounting will be provided to all artists who sell artwork. There are just a few rules, all of which are for your safety and protection.

Each 4' x 4' pegboard panel or 1/2 table space will be \$20 each. A limit of 3 panels and/or 2 table spaces (for 3D artwork) per artist, please: we want everyone to have a chance at space. If you feel you need more, you can make a request, and we will try to accommodate you if there is space when the show opens. A 10% commission will be taken on all sales - we take care of the sales tax, of course. And please take into account the amount of artwork you wish to send when making reservations - if you get 2 panels, and send artwork that could only fit on 4 panels, you will be limited to only 2 panels - some of your artwork will not get hung.

Art show space cannot be reserved until payment is made - so be sure to send a cheque when you fill out your application (make your cheque out to "Conzilla", in U.S. funds). When your application is received, you will be assigned an artist number and be sent all the paperwork you will need.

All artwork must have accompanying paperwork with it (that is, control sheet and bid sheets). All artwork must have the artist's name, title, and the control number on it in some manner (in case the art gets separated from the bid sheet). Control and bid sheets **MUST** be legibly printed, and completely filled out (if we can't read your writing, then we can't send you a cheque - neither one of us wants that).

If you wish to use our print shop, you will need to pre-register for it - we will need have an idea of how big it will be before setting it up, so a large number of last-minute requests as the show is opening could make things impossible to handle. As with general sales, a 10% commission will be taken on print shop sales - there is no fee to place art in the print shop (save the \$5 handling fee if you mail your work in). To protect your work, we require that all prints mounted or matted, and shrink-wrapped or covered - we cannot accept unprotected prints. Title, artist, & price must be listed on each print (although it can be a sticker on the back). Please, a limit of 20 prints per artist. Due to it's nature, print shop sales can only be for a direct sale price (therefore, a print you have in the print shop cannot be hung in the regular art show - the original to the print can, of course. Prints in the print shop cannot be available anywhere else in the convention. If a print is in the art show, it cannot be in the print shop, and vice-versa).

Mail-in artwork will be accepted, but be certain to send a cheque for return postage along with the artwork for at least the amount it cost you to send it to us. If you do not send money in for return postage, the amount will be deducted from sales (if any). If you make no sales, we will contact you, and make arrangements to ship your artwork back to you. Money collected for return mailing that is not actually used will be returned, of course. Please send your artwork in a box that will be suitable for shipping it back to you. Because mail-in artwork does represent a good deal of extra work for the art show staff, we will be charging a nominal \$5 handling fee per mail-in artist (not per panel), and an additional \$5 handling fee for mail-in artists using the print shop. Since we will have limited space for mail-in work, please do not delay in sending in your application & fees. If necessary, a wait list will be made for available space that is not claimed by the second day of the show.

All mail-in artwork must be received by June 23<sup>rd</sup>, 2006 - artwork arriving after that date cannot be guaranteed to be in the show. Please be sure to send your artwork in plenty of time - artwork that arrives after the show can't very well be in the show (don't laugh - it's happened). While those of you who are familiar with my shows are expecting to see the address to send mail-in artwork to here, I will be in the process of moving in the next few months, so those of you who get space will get the post office box to mail artwork to with your confirmation letter - **DO NOT** mail artwork to the convention post office box.

If you need to send the artwork via UPS, DHL, Airborne Express or FedEx, please contact me at [artshow@conzilla.info](mailto:artshow@conzilla.info) and we will arrange a shipping address.

As for content, we will be allowing up to “tasteful nudes” (light R). NC-17 (such as exposed genitalia or extreme violence) is right out. If you are in doubt about any piece, contact the art show director - his judgment is final on all matters. Conzilla reserves the right to refuse any entry to the art show. Also, no artwork may defame or libel any person, fictional or copyrighted character.

Once artwork is checked in, it cannot be removed or modified (changing a piece for sale to NFS, etc...) without the art show director’s permission. If you will need to leave before the show is over, please see the director to arrange a special time to check out. Unsold art cannot be taken from the show before the auction is over without permission from the director. Unsold artwork that is left after the art show has broken down on July 4<sup>th</sup> (excepting mail-in art, of course) will be considered abandoned, and will be dealt with at the art show director’s discretion (translation: Pick up your unsold art!)

To protect your artwork, please mount it carefully. Artwork that is not mounted properly cannot be accepted in the show (for liability reasons). Unless hanging devices are already on the artwork, bulldog clips will be used to mount the artwork to the pegboards. If you have framed artwork (no glass, please- plexiglas is alright), be sure to provide a hanging wire (nail hangers will not work on the hooks). If your artwork cannot be hung safely, we will not hang it. While we will take every care with your artwork, we cannot provide insurance on it ourselves - check with your homeowner’s or renter’s policy to see what protection they provide. To safeguard your copyright, no use of visual recording devices (cameras or camcorders) will be permitted in the art show.

If you’re shipping 3-D artwork - PLEASE pack it carefully! Pack like you expect the shipper to drop the box a few times – they will! If your 3-D artwork consists of many small things, such as necklaces or bracelets, we strongly suggest that you have your work in a sturdy, lockable display case (with a set of keys that the art show staff can get access with, of course). If you feel that your display might present problems in setting up, please contact the art show beforehand so that we can make arrangements to properly arrange your display.

Quick sale will be allowed in our show, so be sure to price your pieces accordingly. Remember not to make the quick sale price the same as minimum bid - you’ll guarantee that you won’t sell them for more than minimum that way. And be sure to note: the minimum bid is the minimum you will take and be happy with. We do not recommend pricing your work low with the idea that someone will certainly bid it up - they might not have the same idea you do. Sale for the quick sale price after the auction will be allowed - you have the option to opt-out of it if you wish. 4 bids will take a piece to the voice auction.

At the present time, our tentative art show hours will be:

**Friday, June 30<sup>th</sup>, 2006**

Setup: 4PM – 10PM  
Artist Check-in: 7PM – 10PM

**Saturday, July 1<sup>st</sup>, 2006**

Artist Check-in: 10AM – 3PM  
Open to membership: 10AM – 6PM  
Invitation only viewing: 6PM – 8PM

**Sunday, July 2<sup>nd</sup>, 2006**

Open to membership: 10AM – 6PM

**Monday, July 3<sup>rd</sup>, 2006**

Open to membership: 10AM – Noon  
Closeout: Noon  
Prepare for auction: Noon – 2PM  
Auction: 2PM – 4PM  
Sales & check-out: 4PM – 6PM

**Tuesday, July 4<sup>th</sup>, 2006**

Open to membership: 10AM – 3PM  
Sales & check-out: 10AM – 3PM (unsold items available at quick-sale price if marked)  
All unsold art to be removed by 5PM (artwork left after 5PM becomes property of Conzilla)

When the show is over, we will mail artwork back as soon as possible, and begin processing the art show paperwork. We shall try to have cheques out to artists within 3-6 weeks after the show; sooner if possible.

I hope to see you or your artwork at our show!

**Glen Wooten**

Westercon 59 / Conzilla Art Show Director

P.S. Will you be attending our show? Would you like to be on a panel or two? Please contact our programming staff at [programming@conzilla.info](mailto:programming@conzilla.info) - they'd be happy to talk to you!

**Westercon 59 / Conzilla**  
July 1<sup>st</sup> through 4<sup>th</sup>, 2006  
San Diego Marriott Mission Valley, San Diego, California

**Art Show Application**

**Please Print Neatly!**

Name: \_\_\_\_\_ (We need your legal name - otherwise, we can't send you a cheque!)

Address: \_\_\_\_\_  
\_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip / Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Agent: \_\_\_\_\_ URL: \_\_\_\_\_

Signature: \_\_\_\_\_ (I have read the art show rules and agree to abide by them)

\_\_\_\_\_ 4' x 4' pegboard panels @ \$20 each      \$ \_\_\_\_\_

\_\_\_\_\_ 1/2 table spaces @ \$20 each      \$ \_\_\_\_\_      *Maximum 2 1/2 table spaces*

\_\_\_\_\_ Mail-in artist handling fee @ \$5      \$ \_\_\_\_\_      *only applies to mail-in artists*

\_\_\_\_\_ Mail-in print shop handling fee @ \$5      \$ \_\_\_\_\_      *only applies to mail-in artists*

**TOTAL PAYMENT ENCLOSED**      \$ \_\_\_\_\_      *Maximum 3 spaces total*

Special Requirements: (electricity, extra lighting, etc. - we will *try* to accommodate)

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Please send to (cheques made out to "Conzilla" in U.S. funds):

Conzilla Art Show  
PO Box 845  
Ramona, CA 92065-0845  
United States of America

This reservation will not be accepted unless accompanied by a signed Artist Release & Waiver form

# Westercon 59 / Conzilla July 1<sup>st</sup> – 4<sup>th</sup>, 2006

## Artist Release & Waiver

Artist assumes entire responsibility and hereby agrees to protect, indemnify, defend, save and hold harmless, Westercon 59 (Conzilla); and their agents, the San Diego Marriott Mission Valley; and their employees & agents, against all claims, losses, & damages to persons & property, governmental charges or fines, and attorney's fees arising out of or caused by artist's installation, removal, maintenance, or part thereof, excluding any such liability caused by the sole negligence of Westercon 59 (Conzilla).

The art show directors of the Westercon 59 (Conzilla) art show have the final authority for determining whether the artwork is plagiaristic, or violates trademark or copyright laws.

In addition, artist acknowledges that Westercon 59 (Conzilla) does not maintain insurance covering artist's property or liability. It is the sole responsibility of the artist to obtain property damage, liability, and business interruption insurance covering any and all losses by the artist.

I (we) hereby accept the conditions set forth above. I (we) have read the Westercon 59 (Conzilla) art show rules and will abide by those rules for the duration of Westercon 59 (Conzilla).

I (we) do not include reproduction rights with the sale of any of my artwork. Such negotiations must be held between the creator and the purchaser of said artwork, the art show will not pass any such rights along to the purchaser.

This release must be signed & dated before artwork can be exhibited at the convention.

Name of Artist (Firm or Organization, if any):

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(Please Print)

Legal name of artist or artist's representative(s):

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(Print Name)

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(Signature)

(Date)

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(Print name)

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(Signature)

(Date)